



TO: WORLD FINALS COACHES AND TEAMS

FROM: Joy F. Kurtz, International Problem Captain (IPC) for Spontaneous

GENERAL DIRECTIONS FOR ALL SPONTANEOUS TEAMS

- **Please arrive at the Spontaneous Building (Pearson Hall) 30 minutes before your scheduled competition time.**
- **ONE team member** should go up to the **Spontaneous REGISTRATION Tent** and check in at the table. (For Division I teams, two members may go up together to register.)
The team member checking in the team needs to know: Long Term Problem Name, Division, Membership Name, Membership Number
- The rest of the team should wait for that team member to return from registering and then they will be directed where to remain outside of the building. Information will be provided to all team members and the coaches/parents by our wonderful Outside Holding Area folks.
- Approximately twenty minutes before your scheduled competition time, your team will be called to the “ON DECK” area. This means they are getting ready to go into inside holding.
- Teams will be escorted into the **INSIDE HOLDING ROOM** when they are called. **ONLY ONE COACH** (or adult representative) may go into the inside holding room with the team. **ONE** team member should go up to the Inside Registration table and register the team. The rest of the team, and the coach, should find seats in the room. Please discourage team members from bringing back packs etc. into the holding room, as they will **NOT** be allowed in the problem rooms and the coach will have to take them outside.
- Teams will exit the building and coaches and parents will be directed where to wait to cheer for their team!
- Due to new **UNIVERSITY** regulations, no “silly string” or any other materials may be used or thrown outside the spontaneous building or anywhere else on campus.
- In the event of inclement weather, instructions will be given at the Spontaneous Check In area.

GENERAL SPONTANEOUS REMINDERS AND HELPFUL HINTS

- Coaches (adult representatives) are NOT allowed in spontaneous rooms
- All 7 team members are allowed and encouraged to participate in solving the spontaneous problem.
- Teams will then be told which type of problem they will solve (verbal, verbal-hands/on, hands/on) after they enter the competition room.
- No cameras, stop watches, recording devices, or anything that beeps are allowed in the rooms. Team members may wear watches but they may not set them to beep, and ONLY the official time counts.
- Team members may ask how much time remains at any time once the problem begins.
- Team members should listen to directions carefully. In all problems, team members may ask questions, but time continues. (Questions may not be asked while the judge is reading the problem, but only after time begins.)
- Two copies of the problem will be placed in front of the team members before the judge reads the problem aloud. However, please encourage team members to watch the judges as they read the problem, as there is often pointing or demonstrating which will help the team understand the intent of the problem.
- In many hands-on problems, although the solution is non-verbal, team members may speak to one another. Please have team members listen carefully to directions.
- In verbal or verbal /hands-on problems, remind team members to speak loudly and clearly. If a team member mumbles or speaks too softly and cannot be heard, the judge will say, “we didn’t hear you please say that again.”
- If your team is scheduled near mealtime, please bring a snack along in case we are running a little behind. Although we try to remain as close to schedule as possible, we want to ensure a fair and enjoyable experience for all teams. Also, remember to keep your teams hydrated.
- If you have a scheduling conflict or emergency on-site, please come to the spontaneous registration tent and ask for the IPC or an APC.

ALL TEAMS WILL BE ABLE TO COMPETE!

- If a team has a concern, he/she (or the team) should ask to speak to the IPC for spontaneous, or one of the APCs. If a coach needs to see me, or an APC, please ask at the Spontaneous Registration table and someone will get us!
- Remember, all teams in your division and long term problem have the same spontaneous problem...

TEAMS MUST KEEP THE PROBLEM A SECRET UNTIL AFTER THE AWARDS CEREMONY!

Talk to your team about teamwork and creativity...remind them that there is more to solving the problem than just “getting it right” and since there are many different solutions to problems, everyone might have something to offer. And, remind them that they are all winners...they have made it to World Finals! Now is the time to just relax and have fun! **GOOD LUCK TO ALL!**